

Administrative System Access and FY15 Financial Audit Preparations

TO: Vice Presidents, Vice Provost, Associate Provosts, Academic Deans, Department Heads, and Directors

FROM: Timothy M. Chester, Vice President for Information Technology; Ryan Nesbit, Vice President for Finance and Administration

RE: Administrative System Access and FY15 Financial Audit Preparations

Each year the University of Georgia undergoes an annual financial audit by the State of Georgia Department of Audits and Accounts. That audit includes an examination of administrative systems and specifically tests user access to those systems. In preparation for the FY15 audit, we want to make you aware of two internal activities related to user access and enhancing security for the mainframe.

First, we will be conducting an in-depth audit of all user accounts on the mainframe system. In order to maintain appropriate and updated access to administrative systems, this internal audit will be completed in subsequent years as well. In the coming weeks, faculty and staff with current access to the mainframe system will receive notification and instructions to verify their access. Once individual users have verified their respective access, their direct supervisor will be notified to certify that this access is needed to perform position responsibilities.

Second, on April 24, the mainframe will be placed behind the ArchPass security system. The ArchPass is a device that generates a one-time, six-digit code that is used in conjunction with a UGA MyID password to access specified systems with restricted data. Over 2,000 faculty and staff currently use the ArchPass security device to access other systems. Because many of these users also have access to the mainframe, EITS has identified approximately 130 individuals who will need to receive an ArchPass by April 24 in order to continue accessing mainframe resources. EITS will notify all mainframe users of this upcoming change and will work to distribute an ArchPass to those who currently do not have one.

If you have any questions regarding these changes, please contact Brian Rivers, Associate CIO for University Information Security, at brivers@uga.edu.

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Administrative Memos are coordinated through the Office of the Senior Vice President for Academic Affairs and Provost. For more information, contact Sam Fahmy at sfahmy@uga.edu.