

From: All Faculty, Staff and Students [<mailto:ARCHNEWS@LISTSERV.UGA.EDU>] **On Behalf Of** Archnews
Sent: Tuesday, August 12, 2014 10:59 AM
To: ARCHNEWS@LISTSERV.UGA.EDU
Subject: Athena system will communicate only to UGA.edu addresses

TO: Faculty, Staff and Students

FROM: ConnectUGA Project Team

DATE: August 12, 2014

SUBJECT: Athena email communication to UGA-only addresses

Implementation of the new Athena system, which replaces the University of Georgia's legacy student systems (admissions, registration, student records, curriculum, financial aid and student accounts), has presented a number of opportunities to improve business processes. To simplify processes that include e-mailing students, faculty and staff, and to remove the effort needed to synchronize e-mail addresses between Athena and UGA's Identity Management System, a new Athena Email Policy will be followed effective August 1, 2014.

The new Athena Email Policy states that email communication from Athena will go **only** to official UGA email addresses (UGAMail). The preferred external email address for faculty and staff will not be used by Athena. University policy does permit UGAMail to be forwarded to another email address (http://eits.uga.edu/email_and_calendar/office365/faculty_staff_email).

The new Athena email communication policy is available online at <http://connectuga.uga.edu>. For questions regarding UGA MyID (Athena log-in issues, forgotten passwords, etc.), please contact the EITS Help Desk at (706) 542-3106 or helpdesk@uga.edu.