
From: All Faculty and Staff <ARCHNEWSFACSTAFF@LISTSERV.UGA.EDU> on behalf of ArchNews <archnews@UGA.EDU>
Sent: Tuesday, June 28, 2011 9:26 AM
To: ARCHNEWSFACSTAFF@LISTSERV.UGA.EDU
Subject: Automobile liability insurance card FY2012

To: All UGA Employees

From: Kathy McCarty, Assistant Director
Administrative Services Division

Subject: Automobile Liability Insurance Card FY2012

The Georgia Liability Insurance Card for FY2012 can be downloaded from the Department of Administrative Services (DOAS) Risk Management website: [Georgia Liability Insurance Card FY2012](#). The coverage date for the FY2012 insurance cards is July 1, 2011 – June 30, 2012. The Auto Liability Insurance Card should be placed in each state vehicle and should be presented as insurance verification when asked by law enforcement personnel.

Employees who use personal or rental vehicles while engaging in official state business should also keep a card in their vehicle in case of an accident. The University of Georgia is self-insured through DOAS Risk Management for liability insurance, which provides coverage for injuries and/or property damage that you cause others while acting in the course and scope of employment. This coverage is subject to Section 51-21-22(7) of the Tort Claims Act and the limits of this coverage are \$1,000,000 per person and \$3,000,000 in the aggregate. Coverage does not apply when you deviate from your official course and scope of duties. Keep in mind; collision or comprehensive coverage for your personal automobile is not provided by UGA or DOAS Risk Management.

Regardless of who is at fault, all accidents must be reported within 48 hours to the Claims Center. This requirement applies to all accidents involving state vehicles and all accidents involving state employees operating personal or rental vehicles while on official state business. The 24 hour toll free number to call is 1-877-656-7475. Time is of the essence; please do not delay reporting the claim because you do not have all of the information or the police report. Any additional information can be provided at a later date. The Claims Center will assign each accident a report number. Please contact or email Judy Baxter or Cathy Brain with your report number. Judy can be reached at jbaxter@uga.edu or 706-425-3083 and Cathy can be reached at cbrain@uga.edu or 706-425-3250.

If you need further information or assistance, please email or call Judy Baxter or Cathy Brain.