
From: BusinessAffairs Advisory Forum [<mailto:BAAF-L@LISTSERV.UGA.EDU>] **On Behalf Of** Kathy R. Pharr
Sent: Thursday, June 28, 2012 8:56 AM
To: BAAF-L@LISTSERV.UGA.EDU
Subject: Changes Related to the BAAF Meeting on July 12

Dear BAAF Members:

A conflict has arisen for the Provost and Senior Vice President for Finance and Administration, so we need to adjust the time of the BAAF meeting on July 12 to allow them to be able to participate. Instead of running from 2:00 – 4:30 p.m., as originally scheduled, **the BAAF meeting will now run from 1:00 – 3:30 p.m. in Room 271 of the Russell Building Special Collections Libraries.** The tour of the Russell Building, which had been scheduled to be held before the meeting, will now be held immediately upon its conclusion and will last until approximately 4:30. I will assume that those of you who had previously indicated that you would be able to participate will still be able to do so, since the tour will now occur during the original time held for the meeting. It appears that we have 25-30 members who would like to participate. If this change in time now allows more of you to take part, please let Caroline Griffith (cwgriff@uga.edu) know by next Monday, July 2. We are giving the library a head count so they will know the number of tour guides to provide.

Also, your representatives on the BAAF Planning Group requested that Procurement offer an update on UGAmart. This is not intended to be a hands-on training session, but rather a Q&A in which support can be provided for questions that you might have as an UGAmart user. This session has been arranged to be held on July 12 as well, from 11 a.m. – noon in Room 150 of the Miller Learning Center. If you're an UGAmart user and have questions, please plan to attend. This will provide a good opportunity to talk with UGAmart administrators and learn from the experiences of your peers in other colleges and units.

Please make these adjustments on your calendar. An agenda for the BAAF meeting will be sent closer to July 12.

FYI,
Kathy

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