
From: All Faculty <ARCHNEWSFACULTY@LISTSERV.UGA.EDU> on behalf of Archnews <archnews@UGA.EDU>
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To: ARCHNEWSFACULTY@LISTSERV.UGA.EDU
Subject: Office of Postdoctoral Affairs

TO: UGA Community
FROM: OVPR
SUBJECT: Office of Postdoctoral Affairs

With input from the Postdoctoral Association (PDA), the Office of the Vice President for Research has worked to establish and improve postdoc policies and procedures, including defining criteria for postdoctoral appointees, and their terms of appointments, compensation, and benefits. This summer those efforts were formalized into the [UGA Office of Postdoctoral Affairs](#) (OPA) within OVPR.

Recent updates

- The OPA has the responsibility for approving postdoctoral research appointments and is now responsible for approving salary increase requests for postdoctoral research scholars across campus. A new salary request workflow and request form can be found on the OVPR website at <http://ovpr.uga.edu/docs/forms/opa/Postdoc-Request-for-Salary-Action.pdf>
- The postdoc appointment workflow and appointment routing form have been updated and can be found on the OVPR website at <http://ovpr.uga.edu/docs/forms/opa/Postdoc-Routing-and-Approval.pdf>
- Always check this link for the most up-to-date appointment workflow and routing form.
- The PDA has partnered with OPA and Research Communications to create a new website, the [UGA Postdoc Portal](#), to provide information for prospective and current postdocs about UGA, living in Athens, postdoc policies, navigating the UGA system, what to do when they arrive on campus, and career guidance.
- The University of Georgia PDA is hosting a Career Symposium on Friday, Sept. 23, in celebration of National Postdoc Appreciation Week, Sept. 19-23. The symposium, open to the UGA research community, will provide attendees with an introduction to a wide range of possible career paths, including industry, government, science policy, academia and the military. A dinner will immediately follow the symposium; tickets will be given to the first 50 symposium participants, starting at 11:30am. See the [PDA website](#) for a detailed agenda and speakers.