

Simpler/edu Available for Authorized Users – UGA's OneSource Project

This message is being sent on behalf of the OneSource project.

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TO: Vice Presidents, Vice Provost, Associate Provosts, Academic Deans, Department Heads and Directors

FROM: Chris Wilkins, UGA's OneSource Project Director

RE: Simpler/edu Available for Authorized Users – UGA's OneSource Project

As part of UGA's OneSource Project, Simpler/edu, a data navigation and query tool, is now available for authorized employees to access University of Georgia financial data. This week, employees who may benefit from using Simpler/edu will be advised of the process to request access.

Access to Simpler/edu has been limited previously, but it will now be made available to employees across the University with appropriate approvals.

Data in Simpler/edu includes budget, accounting and payroll transactions and allows "drill-down" functionality on summary level transactions. For example, users can drill down on summary campus mail or payroll transactions and receive the underlying details.

Some of the information made available by Simpler/edu includes, but is not limited, to:

- End-of-year liability information
- University System of Georgia Chart of Accounts equivalents
- Full funding of employees paid by multiple departments in different schools
- Remaining funds in accounts

Simpler/edu also provides various tools for downloading data and to facilitate collaboration with co-workers.

Access to Simpler/edu is limited to employees who have ArchPass access. Users must also receive approval from their supervisors and their unit's chief financial officer.

Please be aware that supervisors and chief financial officers in your units may receive requests from their employees for access to Simpler/edu. Supervisors and chief financial officers have the discretion to approve or deny requests.

These requests are processed through the EITS-JIRA workflow system. Supervisors and chief information officers may receive emails with the subject line: "EITS-JIRA UGA Simpler Access Request" for each requesting employee. The emails will provide a link in JIRA to complete the verification process.

The process to request access to Simpler/edu is outlined at [simpler.uga.edu](https://simpler.uga.edu). Please note, visitors must be on the ArchPass Virtual Private Network (VPN) to access this site, which also includes instructions and video tutorials on how to use Simpler/edu.

Simpler/edu is one of the first tools linked to the efforts of UGA's OneSource project, a comprehensive business transformation project to adopt leading business practices, align our systems with those used by the University System of Georgia, and utilize a new finance and human resources administration system that is integrated, efficient, modern, and supports data-driving decision making.

Please feel free to contact me with your questions regarding Simpler/edu or any other aspect of the project. For more information on UGA's OneSource project, please visit [onesource.uga.edu](https://onesource.uga.edu).

CC: Business Services Advisory Group (BSAG)  
Administrative Systems Advisory Council (ASAC)  
Business Services  
ITMF  
UGANet