
From: UGA Business Services info. <BUSINESS-SERV-L@LISTSERV.UGA.EDU> on behalf of Chad Cleveland <cclevela@UGA.EDU>
Sent: Friday, September 20, 2013 4:52 PM
To: BUSINESS-SERV-L@LISTSERV.UGA.EDU
Subject: UGAMail second upgrade coming in November
Attachments: UGAMail Second Upgrade Memo 9.20.13.pdf

This message is being sent on behalf of EITS and posted to various listservs.

TO: Senior Vice President, Vice Presidents, Vice Provost, Associate Provosts, Academic Deans, Departments Heads, and Directors
FROM: Timothy M. Chester, Vice President for Information Technology
SUBJECT: University email second upgrade upcoming in November 2013

The university email system, UGAMail, will undergo a second email upgrade in November. This upgrade is required by Microsoft for all its educational clients.

At this time, Microsoft has not set the date of UGA's upgrade, although it will be sometime between November 1-30, 2013. A migration date is expected to be determined sometime in October. Once that date has been determined by Microsoft, it will be communicated to the campus by Enterprise Information Technology Services (EITS).

This upgrade is primarily a change in the web interface of UGAMail. Users should be prepared to see a new look when they access UGAMail on the web. Users can view screenshots of the new design by visiting office365.uga.edu.

Based on experience from other institutions, the upgrade may take anywhere from 24 hours to up to a week. During the upgrade, there may be brief periods during the migration that users can't access UGAMail, but email will continue to be sent to inboxes.

UGAMail mailbox storage will be increased from a maximum of 25 GB to 50 GB with this upgrade. This upgrade will not include any other new features.

In preparation for the upgrade, users are encouraged to visit the EITS Office 365 web page (office365.uga.edu), which provides information on Microsoft's list of supported software and will include more information about the latest upgrade to UGAMail, including FAQs and examples of the new web design for Office 365 Education.

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The University of Georgia

Office of the Vice President for Information Technology


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September 20, 2013

MEMORANDUM

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Academic Deans, Departments Heads, and Directors

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CC: President Jere W. Morehead
Business Services (Business Services-L)
Information Technology Managers Forum (ITMF)
UGA Networking Group (UGA Net)
Enterprise Information Technology Services (EITS-L)