

From: Annette Evans <chadcox@uga.edu>
Sent: Monday, September 09, 2013 8:55 AM
Subject: UGAmart Announcement: Security and Immigration Compliance Act (E-Verify)

This announcement is being sent to all UGAmart users.

TO: Vice Presidents, Deans, Directors, Department Heads and Fiscal Officers

FROM: Libby V. Morris, Interim Senior Vice President for Academic Affairs and Provost
Ryan Nesbit, Interim Vice President for Finance and Administration

RE: Security and Immigration Compliance Act (E-Verify)

In the previous legislative session, the Georgia General Assembly passed legislation that expands the Georgia Security and Immigration Compliance Act (O.C.G.A. 13-10-91). The law requires that any “public employer shall not enter into a contract for the physical performance of services” wherein the labor or services exceed \$2,499.99 unless the contractor signs and submits a notarized E-Verify affidavit. Additionally, the law requires an annual report of these transactions. This report will be submitted on behalf of the University by the Procurement Office to the Georgia Department of Audits and Accounts.

While the new law went into effect on July 1, 2013, UGA delayed implementation until such time as a working group composed of school/college/unit fiscal officers could convene with the Procurement Office to discuss implementation impacts/issues and identify a course of action that mitigates the administrative burden associated with these requirements. The Office of Legal Affairs reviewed clarification of the law provided by the Attorney General’s Office and the working group reviewed those clarifications and the implementation plans of other USG institutions.

To comply with the requirements of the law and assist with the collection of affidavits by the Procurement Office, the working group concluded it will be necessary to modify policy and procedure. The working group plans to meet on a monthly basis to address implementation issues; any additional changes related to compliance with this Act will be communicated to these same listservs.

The details of the policy and procedure changes are available on the [Procurement website](#) and become effective on September 16, 2013. Please contact Annette Evans at amevans@uga.edu or 706-542-7066 with questions.